

Odin High School *Springfest Garage Sale & Craft Fair*

Saturday, April

8:00am – 2:00pm

Craft Fair Vendor Application Form

The Odin High School Freshman and Junior Class is hosting its first *Springfest Garage Sale & Craft Fair*! Thank you for your interest in participating! Proceeds from our sale will go towards the Freshman and Junior Classes. Please fill out the form attached if you would like to participate at our show. Also, feel free to tell any other craft creators you feel may want to participate at our show.

Company Info:

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Fax: _____ Website: _____

Facebook: _____ Twitter: _____

Individual Contact Info:

Name: _____ Title: _____

Email: _____

Phone: _____ Fax: _____

Type of product(s):

- | | | | |
|---|-----------------------------------|----------------------------------|--------------------------------------|
| <input type="checkbox"/> Handmade | <input type="checkbox"/> Craft | <input type="checkbox"/> Decor | <input type="checkbox"/> Fabric Art |
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Clothing | <input type="checkbox"/> Pottery | <input type="checkbox"/> Woodworking |
| <input type="checkbox"/> Direct Sales (company name): _____ | | | |
| <input type="checkbox"/> Other _____ | | | |

Odin High School *Springfest* Garage Sale & Craft Fair

Terms and Conditions

1. Setup/Break Down: All exhibitors must be set up and ready to sell by 8:00 am the day of the Fair. Exhibitors may begin setting up at 7:30am the day of the Fair. Break down can start no sooner than 2:00pm on Saturday and must be completed by 2:45pm. No vendor is to close before the official closing time. *Before leaving, please make sure your area is clean and trash-free.
2. Staffing: Exhibitor tables/booths must be manned at all times and intact until show closes at 2pm. Odin Public Schools is not responsible for merchandise or display materials.
3. Exhibitor Items: Each Exhibitor must inform Odin Public Schools of his/her crafts/wares. Odin Public Schools reserves the right to have items removed that are considered not appropriate. No profanity, tobacco or alcohol items/references, or suggestive material are permitted.
4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his/her property by theft, fire or casualty. Odin Public Schools expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees/representatives, and activities must not detract from the image or welfare of the fair.
5. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked.
6. Direct Sales: Only one vendor from each direct sales company will be allowed. Spaces are reserved on a first-come first-served basis.
7. Acceptance: Odin Public Schools reserves the right to decline any application for space if it deems such action to be in the best interest of the *Springfest*.

8. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.

9. Electricity: Electricity will be available as a first-come first-served basis as electricity is not available at all areas. Outlets are NOT guaranteed. Extension cords must be provided by the Exhibitor.

10. Tables and Chairs: Each Exhibitor must furnish his or her own chairs, tables, or stands.

11. Cancellation of Space: Application fees are not refundable. Odin Public Schools is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation.

12. Indemnification: Exhibitor agrees to indemnify and hold harmless Odin Public Schools and staff from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Odin High School *Springfest Garage Sale & Craft Fair*.

Name: _____ Date: _____

Registration Form

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By completing the Odin *Springfest Garage Sale & Craft Fair*, you are certifying that you have read the Terms and Conditions, and will adhere to all rules and policies herein.

Printed Name: _____

Signature: _____

Thank you for your interest in the Odin High School Springfest Garage Sale & Craft Fair. Your registration will be confirmed by email shortly after we receive it. Please contact us if you have not received notification. For more information, please email Ryan Williams at rwilliams@odinpublicschools.org.

Thank you for being part of the Odin High School Fundraiser.

****Office use only below this line****

Date Registration Received: _____

Payment Received _____ Payment Method: _____

Check Number: _____ Date Confirmation Emailed: _____

Space Assignment: _____